

WASHINGTON PARK LAWN BOWLING CLUB

BY-LAWS

Denver, Colorado

March 12, 2019

- I. **Club Identity:** This Club shall be known as “Washington Park Lawn Bowling Club” (WPLBC). The web site is www.washingtonparklawnbowlingclub.com. The Facebook site is www.facebook.com/WPLBC. DCrC is the Denver Croquet Club and shares the use of the “Lawn”.
- II. **Mission:** The mission of the club shall be to promote, safeguard and encourage the game of Bowls on the “Lawn” in a manner in keeping with good sportsmanship and to foster friendly fellowship among the members.
- III. **Officers:** The elective officers of the Club shall be a **President, Vice President, Secretary, Treasurer**, as well as a **Chairman of the Greens Committee**. All officers shall be elected by a majority vote of Club members at the Annual Meeting, and shall hold office for one year or until successors shall be elected. Any and all committees may be formed and directed by this executive committee. All executive committee members must be a member of WPLBC in good standing.
 - A. The **President:** The President shall (A) Preside at all meetings of the Club; (B) Execute and administer all matters properly approved by the executive committee and the club membership; (C) Be an ex officio member of all committees; (D) Exercise general supervision of club affairs; (E) Keep the executive committee informed and consult with them on matters of club interest.
 - B. The **Vice President:** The Vice President shall (A) Perform such duties as the President and the executive committee may assign; (B) In the absence of the President, perform all duties of the office.
 - C. The **Secretary:** The Secretary shall (A) Keep and publish to members, all minutes for the club meetings and review them with the executive committee and the membership as required; (B) Handle all club correspondence except that originated by or with other officers; (C) Post notices of meetings of the club membership. (D) Secretary shall have custody of the records, and shall keep a current record of all meetings of the Club and Executive Committee. (E) Maintain the registration of the WPLBC with the Secretary of State.
 - D. The **Treasurer:** The Treasurer shall (A) Receive all dues, payments, and other such income as may be due to the club; (B) Deposit all funds in a bank or depository approved by the Executive Committee; (C) Pay all bills of the WPLBC as approved by the Executive Committee; (D) Maintain classified accounts of income and expenditures; (E) Submit to the Executive Committee and membership financial reports as required; (F) Submit account books and records to the Executive Committee for audit as of January 31st of the following year; (G) Make state and federal returns and reports as required; (H) Maintain and distribute to members a list, including contact information, of active members. I) Post notices of meetings to the club membership.
 - E. **Chairman of the Greens:** The Greens Committee shall have full charge of keeping the Greens, and shall be the overseer of all maintenance and care of The Lawn, equipment, and facilities. They will coordinate all lawn maintenance with the Greens Superintendent and be the maintenance liaison with the DCrC.

- IV. **Expenses:** No member, officer, or Committee, shall incur any expense chargeable to the Club without prior approval of the executive committee or Treasurer.
- V **Executive Committee:** The Executive Committee shall be comprised of the President, Vice President, Secretary, Treasurer and the Chairman of the Greens Committee. The Executive Committee shall have general charge of the Club and shall meet when necessary at the call of the President, or of any three members thereof and may fix stated times for their meetings. Three members shall constitute a Quorum. The Committee shall report the proceedings at the next regular meeting of the executive committee.
- VI. **Standing Committees:** Standing Committees shall be Membership, Publicity and Marketing, Club Events (Rentals) and Tournaments. Each Committee shall be composed of not more than three members including the Chairman. All members shall be appointed by the President of the Club. Vacancies in any office or committee during the year shall be filled for the remainder of the term by the Executive Committee. All standing committees shall report to the President.
- VII. **Auditor:** At the Annual meeting the President may appoint from among the members an auditor to examine the records of the Club and report his findings to the meeting.
- VIII. **Meeting rules:** Roberts Revised Rules of Order shall govern the conducting of all meetings insofar as they may be consistent with the WPLBC By-Laws. Order of business:

Call to order.

1. Approval of minutes of preceding meeting and discuss any changes.
2. Reports from members of the executive committee and committees
3. Old business and correspondence.
4. New business.
5. Election of officers and directors at annual meeting.
6. Adjourn.

Resolutions and motions shall be voted upon and adopted by a majority vote of those present, unless otherwise provided for in these By-Laws. Voting may be in any manner decided at the meeting.

- IX. **Honorary and Special Membership:**
- A. An Honorary or Special Membership may be awarded by a unanimous vote of the Executive Committee. This membership shall have privileges as awarded by the Executive Committee. Any active member may recommend a person or business to the Executive Committee for honorary membership.
- B. Active Membership - An active member must be in good standing pertaining to being current with his paying his/her dues for the year. The Club reserves the right to refuse membership to, or to cancel the membership of, any person for any reason not in conflict with the laws of the City of Denver, or the United States. Any refusal or cancellation must be made by a majority vote of the board.
- C. Any status of member - active, honorary or special- must be in good standing with the WPLBC.

- X. **Annual Meeting:** The Annual Meeting of the WPLBC shall be held during the spring of each year at the call of the President. Special meetings may be called by requests of the President and Executive Committee, with the President attending and presiding. Election of officers shall take place at the Annual Meeting in the spring of each year.
- XI. **Club Dues:** All regular members shall pay to the WPLBC dues in the amount set by the Executive Committee and approved by the General membership at the annual meeting. Said dues being payable on or before 30 days after the start of the season.
- XII. **Laws of Play:** The Laws of The Sport of Bowls as authorized by Bowls USA shall govern play by the WPLBC. Laws and Rules for bowling may be adopted by a two thirds vote of the members present at the annual meeting.
- XIII. **Conduct**
- A. Conduct of members shall be in accordance with any and all requirements set by the club in its annual meeting and the “Etiquette of Bowls” set forth by the Bowls USA. Conduct of members and guests shall also abide by Washington Park rules.
- B. Any member may be expelled for good cause. Unacceptable behaviors, including but not limited to, drunkenness, foul language, abusiveness, destroying club or park property may be grounds for immediate dismissal and removal from the Lawn.
- C. Dress code: Only flat soled shoes, including standard tennis and running shoes, may be worn on the green by members, guests and prospective members. Whites, though traditional, are not required during play.
- D. Grievance: A member having a grievance shall provide a hand written statement of it to the President who will appoint a committee to handle the individual matter. Similar committees shall be appointed as needs arise.
- XIV. **Use of the Lawn and Equipment**
- A. Club Events and Tournaments scheduling: All outside rental events must sign the event contract, and submit the initial deposit after the club has received approval of the date from the city. Fees and use must be approved by the Board. Guidelines for outside events are to be determined by the Executive committee. All billing will be handled by the Treasurer.
- B. Washington Park Lawn Bowling Club, Denver Croquet Club and Bowls USA members/guests and prospective members are the only ones entitled to use the Lawn, unless authorized by the WPLBC and/or the DCrC.
- C. Club equipment and property is for the use and benefit of the WPLBC members only. The equipment and property may not be used or removed without the express permission of the Board.
- XV. **Weekly Club Matches:** The weekly club matches shall begin at the time and day as established at the Annual meeting. The weekly club matches may consist of a draw, or be agreed upon by the members present to determine rink, team and position on team. The “Lawn” shall be available to members in good standing at other times when not in use by club events, authorized events and or the DCrC.

- XVI. **Address of WPLBC:** The mailing address for each year will be established by the Executive Committee.
- XVII. **Non - Profit:** The Washington Park Lawn Bowling Club is a registered, non-profit club, with the State of Colorado.
- XVIII. **Non - Discrimination Policy:** The Washington Park Lawn Bowling club does not discriminate because of race, color, religion, national origin, gender, age, sexual orientation, gender variance, marital status, military status or physical or mental disability.
- XIX. **Amending By-Laws:** These By-Laws may be amended by a two-thirds vote of the members at any regular or special meeting providing that all active members in good standing have been notified in writing three days in advance by USPS, or electronically, stating clearly the purpose of such meeting. Any Article of these By-Laws or sections thereof may be suspended during the course of any meeting by unanimous consent of the members provided a quorum is present.

**New and Amended By-Laws of the Washington Park Lawn Bowling Club,
Approved by the Executive Committee of:
President; Ken Hopper
Vice President; Stephen Maher
Secretary; Suanne Dell
Treasurer; Ken Hopper
Greens Committee; John Tanner**

